

Company Name _____
Account & Unit Number _____

Employee Enrollment & Waiver - NY

Employee Information

Your Name _____ (Last) _____ (First) _____ (MI) Social Security Number _____
 Mailing Address _____ (Street) _____ (City) _____ (State) _____ (ZIP) _____
 Date Employed Full-Time _____ (Month, Day, Year)
 Birth Date _____ (Month, Day, Year)
 Job Occupation/Class _____
 Male Hrs Wrkd Per Wk _____ Salary \$ _____
 Female Yr Wk Hr
 Mo Bi-wkly
 Location _____ Do you have an eligible spouse or child? Yes No

Benefit Options (You can not decline any coverage paid in full by your employer and can only elect those coverages being offered.)

Coverage	Employee		Spouse		Children	
Dental	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline
Vision	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline
Short Term Disability	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline				
Long Term Disability	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline				
Group Term Life	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline
Supplemental Term Life	<input type="checkbox"/> Elect	<input type="checkbox"/> Decline				
	\$ _____ or ___x Annual Salary					

Important! If declining any coverage for yourself or any dependent, give reason. Covered under:
 Spouse's Group Coverage Individual Insurance Other _____

Beneficiary Designation (Complete if life coverages are elected.)

Full Name _____ Relationship _____

If two or more beneficiaries are named, proceeds shall be paid in equal shares to the surviving beneficiaries, unless specified otherwise. If no beneficiary has been named, any proceeds will be payable as provided by the group policy.

Eligible Dependent Information (Complete if you have elected benefits for your spouse and/or children.)

Spouse's Name _____ Birth Date _____ Social Security Number _____
 Male
 Female
 Name(s) of Child(ren) _____ Birth Date _____ Social Security Number _____
 Male Foster Child *
 Female
 Male Foster Child *
 Female
 Male Foster Child *
 Female

* If you checked Foster Child, do you provide principal support and does the child(ren) live with you at least 50% of the time? Yes No
 If your child is over the maximum age and handicapped, see your employer for the necessary form.

